

**Mid Shore Roundtable on Homelessness - COC PROJECT APPLICATION EVALUATION CRITERIA 2021**

Applications shall be evaluated by members of the Roundtable Executive Committee using the following criteria. Applications must pass threshold criteria to be included in the FY2021 NOFO submission. Once past threshold criteria the scoring will be used to determine how applications will be submitted in the CoC Priority Listing FY2021

Name of CoC Applicant: \_\_\_\_\_

CoC Project Application Title: \_\_\_\_\_

	Threshold CRITERIA	Approval
1	Applicant has Active SAM Registration	Yes / No
2	Applicant has Valid DUNNS Number on Application	Yes / No
3	Applicant meets eligibility requirements of the CoC Program	
4	Applicant has no delinquent federal debt	Yes / No
5	Applicant has no debarments and/or suspensions regarding federal funding	Yes / No
6	Submitted the required certifications as specified in the NOFO.	Yes / No
7	Population to be served meets eligibility requirements	Yes / No
8	Participates in or agrees to participate in HMIS	Yes / No
8	Project works to meet HUD Program Goals	Yes / No
9	Project works to meet HUD Fiscal Goals	Yes / No
10	Project is consistent with The State of Maryland's Consolidated Plan	Yes / No
<b>Project Approved to be Ranked (if accepted please move to the scoring section)</b>		Yes / No

	EVALUATION CRITERIA	Scoring
1	Project has reasonable costs as assessed by CoC: Yes – 2 Higher – 1 No – 0 Application as documented secured match: Yes – 2 No – 0 Application is complete and meets CoC expectations: Yes – 2 Received Help - 1 No – 0 Applicant is an active CoC Participant that attends 75% of meetings: Yes – 2 Less than 75% but more than 45% - 1 No – 0 Applicant has documented organizational financial stability: Yes – 2 No - 0	
2	Coordinated Entry participation – Compliance with CoC Prioritization Policy Applicant has been active in the Coordinated Entry Assessment Process: Yes – 5 Some – 3 None – 0 Applicant has taken all new entries from CoC wait list in the last 12 months: Yes – 5 Some – 3 None – 0 HMIS Projects: Capable of Coordinated Assessment Yes – 10 No – 0	
3	This program will contribute to ending Chronic Homelessness & Evaluating Needs and Vulnerabilities: Project serves chronics @ 100% – 8 Project Serves more than 40% chronics – 6 Project Serves 20-39% chronics – 4 Project Serves 5-19% chronics – 2 Project Serves 1-4 % chronics – 0 Project Services Considers one or more of the following vulnerabilities for admission: One or more – 2pts None – 0 points Abuse/Victimization or a history of abuse Domestic Violence, Sexual Assault and Childhood Abuse Criminal Histories	

	<p>Current or past substance Abuse Youth Homelessness Low or no Income</p> <p>HMIS Projects: All CoC/ESG Providers enter data including chronic homelessness – 10 75% of CoC/ESG Providers enter data, including chronic homelessness – 5 50% of CoC/ESG Providers enter data, including chronic homelessness – 0</p>	
4	<p>This program will follow a “Housing First”&amp; “Low Barrier” program model: Program allows entry of participants into program with no income – 5 Program allows entry of participants into program with \$185 income – 3 Program only allows entry of participants with SSI/SSDI benefits or earned income – 0 Program does not mandate participation in service – 5 Program mandates participants participate in service – 0</p> <p>HMIS Projects: HMIS as functionality to run all required HUD Reports – 5 HMIS does not have functionality to run all required HUD Reports – 0 HMIS can produce un-duplication quality reports – 5 HMIS cannot produce un-duplication quality reports – 0</p>	
5	<p>Participates in HMIS – entering client specific data on a timely basis so that quarterly/yearly reports can be run from HMIS and has high data quality: Data Quality 100% – 10 Data Quality 95% or above – 8 Data Quality 90% or above – 7 Data Quality 80% or above – 5 Data Quality 60% or above – 3 Data Quality below 60% – 0</p> <p>If the applicant is a Domestic Violence Provider, they are not required to enter data into HMIS, but must have a data generated from a comparable data base: Has a comparable database that is submitted to CoC monthly – 10 Has a comparable database that is submitted to CoC quarterly – 5 Has a comparable database that submits to CoC yearly – 3 Does not have a comparable data base – 0</p> <p>For new projects, has a plan to implement program data on HMIS: Solid Plan – 10 Plan Needs work – 5 No plan – 0</p>	
6	<p>Project meets or exceeds HUD Bed Utilization Rates of between 65 – 100%: 100% – 10 90 – 99% – 8 80 – 89% – 6 70 – 79% – 4 69 – 65% – 2 Less than 65% – 0</p> <p>HMIS Projects: Cover entire CoC geographic area – 10 Does not cover entire CoC geographic area – 0</p>	
7	<p>Budget is complete and funding has been expended at a rate to minimize those funds recaptured by HUD:</p> <p>Existing Projects: Budget complete and spending is 100% of budgeted amount. – 10 Budget complete and Spending is over 90% of budgeted amt. – 8 Budget complete and Spending is 80% – 89% of budgeted amount – 6 Budget complete and Spending is less than 70 – 79% of budgeted amount – 4</p>	

	<p>Budget complete and Spending is less than 70% of budgeted amount – 2  Budget incomplete and/or spending is less than 65% of budgeted amount – 0</p> <p>New projects:  Budget is complete and appropriate – 10  Budget needed assistance – 5  Budget incorrect or incomplete – 0</p>	
8	<p>The application meets the HUD objectives of maintaining housing at 80%:</p> <p>Existing Projects:  Housing Stability 100% – 10  Housing Stability 95 – 99% – - 8  Housing Stability 90 – 94% – 6  Housing Stability 85 – 89% – 4  Housing Stability 80 – 84% – 2  Housing Stability less than 80% – 0</p> <p>New Projects :  Has a detailed plan to meeting HUD objectives – 10  Has a plan to meet HUD objectives that needs work – 5  Does not have a plan to meet HUD objectives – 0</p> <p>HMIS Projects:  Training provided to all new users – 5  Annual training provided – 5</p>	
9	<p>The application meets the HUD objectives of obtaining &amp; increasing income. If new, has a plan to address HUD objectives is in place:</p> <p>Existing Projects:  Incomes of Adults is 100% – 10  Income of Adults is 90 – 99% – 8  Income of Adults is 80 – 89 – 7  Income of Adults is 70 – 79% – 5  Income of Adults is 60 – 69% – 3  Income of Adults is less than 60% – 0</p> <p>New Projects:  Has a detailed plan to meeting HUD objectives – 10  Has a plan to meet HUD objectives that needs work – 5  Does not have a plan to meet HUD objectives – 0</p> <p>HMIS Projects:  Used to complete CoC wide reporting requirements  Point in Time – 2  Housing Inventory Chart – 2  Annual Homeless Assessment Report – 2  Annual Performance Measures – 2  Project Annual Performance Reports – 2</p>	
10	<p>The project completes draw downs of funds at least quarterly in eLOCCS</p> <p>Existing Projects:  Draw Downs completed more than quarterly – 10  Draw Downs completed quarterly – 5  Draw Downs completed less than quarterly – 0</p> <p>New Projects:  Placement of this project above existing projects will result in the displacement of participants currently housed, therefore contributing to increased homeless – remove 10 pts.</p>	
Project Scoring Total:		_____out of 100pts

	Comments:	
--	-----------	--

Executive Committee Signature:

Krista Pettit: \_\_\_\_\_ DATE: \_\_\_\_\_

Julie Handzo: \_\_\_\_\_ DATE: \_\_\_\_\_

Bernard Vervin: \_\_\_\_\_ DATE: \_\_\_\_\_

Brandy James: \_\_\_\_\_ DATE: \_\_\_\_\_

Lynn Keckler: \_\_\_\_\_ DATE: \_\_\_\_\_

Desiree Jefferson: \_\_\_\_\_ DATE: \_\_\_\_\_

Fran Doran: \_\_\_\_\_ DATE: \_\_\_\_\_

Sarah Baynard: \_\_\_\_\_ DATE: \_\_\_\_\_

By signature below, Jazzmine Davis, Roundtable Chair, who is responsible for the writing of the HUD 2021 CoC Application will post this notice along with the CoC Priority Listing on the Mid Shore Roundtable on Homelessness CoC Website (<https://www.midshorebehavioralhealth.org/continuum-of-care-housing-program>)

Jazzmine Davis: \_\_\_\_\_ DATE: \_\_\_\_\_