

Memorandum of Agreement
SUD-MH Expansion of Services Grant Program

This agreement between Choptank Community Health System, Inc., hereafter referred to as CCHS, Mid-Shore Behavioral Health, a behavioral health core service agency, hereafter referred to as the MSBH, is in reference to expansion of substance use disorder and mental health services in Caroline, Dorchester and Talbot counties via collaboration and education among local primary care and behavioral health providers.

Mid Shore Behavioral Health agrees to:

- A. Facilitate two learning sessions with the goal of bringing primary care and behavioral health providers together to collect data and information regarding:
 - a. Opportunities for Collaboration
 - b. Process Improvement
 - c. Consults for Primary Care
- B. Assess evidence-based practices for primary care and behavioral health collaboration / warm hand off processes and identify recommendations for the mid shore.
- C. Create a tool kit on care coordination for providers based on learning sessions and best practices that includes guidance on navigating resources related to:
 - a. SBIRT: Referral for Treatment;
 - b. Decision making related to referrals to and/or consults with specialty mental health care services;
 - c. Privacy concerns;
 - d. Lessons learned through learning sessions.
- D. Facilitate educational series for primary care and mental health providers on the tool kit.
- E. Monitor implementation of tool kit and evaluate project to ensure the goal of process improvement for warm hand offs is being met.
- F. Provide updates to CCHS as needed for HRSA reporting requirements.
- G. MSBH will develop a timeline and workplan for the project by November 30, 2018, for review and discussion with CCHS. The anticipated project completion date will be June 30, 2019.

Funding, Payment terms and fiscal requirements:

- A. The fee for the scope of work described above is not to exceed \$15,000. CCHS agrees to reimburse MSBH for services at a rate of \$90.00 per hour.
- B. MSBH will invoice CCHS monthly with detail related to number of hours times hourly rate attributed to the project.

General Provisions and Conditions:

- A. Any collaborator may withdraw from this MOA with or without cause by giving thirty (30) days written notice to the other party of the intention to terminate participation under the terms of this MOA.
- B. This agreement is subject to funding provided by the Health Resources and Services Administration, Bureau of Primary Health Care.
- C. The laws of the State of Maryland shall govern this Agreement.

The undersigned parties agree to the terms and conditions detailed in this Memorandum of Agreement.

Sara Rich, CEO
Choptank Community Health Systems, Inc.

Date

Kathryn Dilley
Executive Director
Mid Shore Behavioral Health

Date